

# CPAC Minutes

## Conference Call | 3:32 p.m. – 4:24 p.m. – September 28, 2015

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**Attendees:** Suzanne Testerman, Steve Sedlock, Jared Coleman, Zak Steiner, Alison Doehring, Myra Weakland, Marci Tomajko, Michael Spayd, Katie Watkins-Wendell, Aiesha Motley, Carol Pleuss, Alisa Benedict O'Brien

**Absent with Notice:** Theresa Beyerle, John MacDonald, Mary Jane Grebenc, Diane Raybuck, Kristin Foy-Samson

**Absent:** Denise Montanari, Scott Roberts

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### 1) Call to Order

a) Suzanne Testerman opened the meeting at 3:32pm

### 2) Review of Meeting Minutes – August 17, 2015

### 3) New Business

#### a) University Council Standing Committee Survey Request

i) Intent: goals and issues to consider

(1) Proof was sent to UA constituents on September 28 for review

(2) Date to provide formal feedback: November 10

(3) Action: CPAC members were asked to review the handout/survey provided and bring items to discuss and review to the October 26 meeting

#### b) State of University Address

i) Please encourage staff and colleagues to attend:

(1) Location: E.J. Thomas

(2) Date: October 20 at 2pm

#### c) Benefits Concerns/Discussion:

(1) Healthcare/policy changes?

(2) A representative has been requested to join the October CPAC meeting and help explain any anticipated changes in the University's current provider, plan, or policies

#### d) CP Outreach/Gathering:

i) Discussion: opportunity to provide events for CPs to meet and interact – social or education

(1) Action: A. Doehring to assist with organizing a joint service opportunity with SEAC for Operation Evergreen

(2) Action: Z. Steiner to assist with organizing a social event on-campus at archives or psychology museum

### 4) Old Business

#### a) University Council Committee Updates

i) *See table on page 2*

### 5) CPAC/SEAC Collaboration

a) Discussion regarding a more intentional collaboration between the two groups

i) Attendance at meetings, joint events, joint meetings

(1) CPAC will look to sit in on the next SEAC meeting to learn about their structure and operation

(2) Conversation regarding a joint meeting with CPAC/SEAC – follow-up at the October meeting will be shared

ii) Opportunity was shared to join OSCHE with SEACs current membership (unfilled spots)

(1) If interested, please let M. Spayd know your interest

(a) Commitment: representative of UA, quarterly meetings in Columbus

(2) Vision of OSCHE: "To partner with all state assisted institutions of higher education in Ohio in an effort to promote and gather information and to inform our constituents of ideas and concerns regarding all staff councils."

### 6) Leave Bank Request Status

i) Still waiting for response

(1) Review: paid time off versus sick time and vacation time

Goals of CPAC: 2015-2016

- ii) Advocates for CPs
- iii) To be accessible
  - (1) Events & Group Meetings/Gatherings
  - (2) Communication
  - (3) Professional Development - training, opportunities, etc
- iv) To help keep work satisfaction and morale high
- v) To provide best practices and resources (ex: risk assessment tool)

7) **Meeting Adjourned**

- a) Suzanne closed the meeting at 4:24 p.m.

**Next meeting:** Monday, October 26 at 3pm in Student Union 314

Contract Professionals	Membership 2015-2016 Term	
University Council Standing Committees	Advisory	At Large
<b>Budget and Finance</b>	Zak Steiner (1 year)	Kelly Kotch
<i>No update to provide</i>		
<b>Communications</b>	Scott Roberts	Ivy Banks, Esq.
<i>No update to provide</i>		
<b>Information Technology</b>	Diane Raybuck	Jeanette Berger
<i>No update to provide</i>		
<b>Physical Environment</b>	Denise Montanari	Lia Thompson
<i>No update to provide</i>		
<b>Institutional Advancement</b>	Katie Watkins-Wendell	Dave Parry
<i>Larry Burns attended the last meeting. Information shared regarding more strategic engagement of alumni, specifically NEO. Information regarding branding and institutional structure</i>		
<b>Recreation &amp; Wellness</b>	John MacDonald	Katie Sigal Papp
<i>No update to provide</i>		
<b>Student Engagement and Success</b>	Michael Spayd (1 year)	Carol Pleuss (Wayne College at-large)
<i>No September meeting. The group is working on an initiative to better communicate/welcome students from satellite campuses (in particular, Wayne) to main campus. The group has noted that students will benefit more during their transition if better plans are in place to link them with services and resources. Diversity Plan – by each College to share information about diversity within students, program offerings, and faculty. Discussion regarding academic classes and more 5, 8, 11, and 15 week offerings – as well as online.</i>		
<b>Talent Development &amp; Human Resources</b>	Theresa Beyerle	Alisa Benedict O'Brien
<i>No update to provide</i>		
<b>University Council</b>	Suzanne Testerman	Stacey Moore
<i>Dr. Scarborough attended the last UC meeting and yielded questions from the group. Budget to be shared at upcoming BOT meeting.</i>		